

**Subject:** Re: Revised - EHBID Adopt -a median - need HBT signature  
**From:** Shahenian, Nicole </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CAC7C2BAF65A4A2CB8B2CC5D45FCB9D0-NICOLE>  
**Date:** 4/7/17, 9:57 AM  
**To:** LABT <hbteam@earthlink.net>, Jeff Zarrinnam <jeff@hollywoodhotel.net>, Carlos Rodriguez <carlos.c.rodriguez@lacity.org>  
**CC:** Gubler, Leron <Leron@hollywoodchamber.net>

Carlos-

See below from Sharyn at LABT. There is some confusion on who should be listed as the "Entity Maintain Project" and which organization should be signing the maintenance agreement.

I believe when you and I had gone over the form, we had discussed that the EHBID be listed under the "project initiated/sponsor by" section and that LABT should be listed under the "Entity Maintaining Project site" section.

The signature section asks for the "maintenance Entity Representative" which I assumed would then be LABT based on the above.

Can you please clarify? I have attached the completed form for reference.

Thanks so much!

-Nicole

---

**From:** LABT <hbteam@earthlink.net>  
**Sent:** Friday, April 7, 2017 9:48 AM  
**To:** Shahenian, Nicole; Jeff Zarrinnam  
**Cc:** Gubler, Leron  
**Subject:** RE: Revised - EHBID Adopt -a median - need HBT signature

Hi Folks,

Usually the entity who is paying for service signs the form,  
Not the contractor.

Sharyn Romano  
Los Angeles Beautification Team  
1741 N Cherokee Avenue  
Los Angeles, CA 90028  
Ph: 323-962-2163  
Email: hbteam@earthlink.net

-----Original Message-----

From: Shahenian, Nicole [<mailto:Nicole@hollywoodchamber.net>]  
Sent: Thursday, April 06, 2017 12:26 PM  
To: Jeff Zarrinnam; 'HBT'  
Cc: Gubler, Leron  
Subject: Revised - EHBID Adopt -a median - need HBT signature  
Importance: High

Sharyn-

Please sign this copy. It includes Jeffâs revisions.

Thanks!

-Nicole

From: Jeff Zarrinnam [<mailto:jeff@hollywoodhotel.net>]  
Sent: Thursday, April 6, 2017 12:08 PM  
To: Shahenian, Nicole <Nicole@hollywoodchamber.net>  
Cc: Jeff Zarrinnam <jeff@hollywoodhotel.net>  
Subject: RE: EHBID Adopt -a median - need HBT signature

Please confirm you received it

Vaya con Dios,

Jeff Zarrinnam, C.H.A.  
President & CEO

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Reservations 800-800-9733

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323-208-2267

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From: Shahenian, Nicole [<mailto:Nicole@hollywoodchamber.net>]

Sent: Thursday, April 6, 2017 12:04 PM

To: Jeff Zarrinnam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)<mailto:Jeff@hollywoodhotel.net>>

Subject: RE: EHBID Adopt -a median - need HBT signature

No. Go ahead and send to chamber e-mail until I get the bid email resolved. â¹

-Nicole

From: Jeff Zarrinnam [<mailto:Jeff@hollywoodhotel.net>]

Sent: Thursday, April 6, 2017 11:55 AM

To: Shahenian, Nicole <[Nicole@hollywoodchamber.net](mailto:Nicole@hollywoodchamber.net)<mailto:Nicole@hollywoodchamber.net>>

Subject: RE: EHBID Adopt -a median - need HBT signature

Did you receive my attachment with proposed changes?

Vaya con Dios,

Jeff Zarrinnam, C.H.A.  
President & CEO

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[jeff@hollywoodhotel.net](mailto:jeff@hollywoodhotel.net)<mailto:jeff@hollywoodhotel.net>

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From: Shahenian, Nicole [<mailto:Nicole@hollywoodchamber.net>]

Sent: Thursday, April 6, 2017 11:52 AM

To: Jeff Zarrinnam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)<mailto:Jeff@hollywoodhotel.net>>

Cc: Panoyan, Marlene <[Marlene@hollywoodchamber.net](mailto:Marlene@hollywoodchamber.net)<mailto:Marlene@hollywoodchamber.net>>

Subject: RE: EHBID Adopt -a median - need HBT signature

Thanks for letting me know! I have not received anything from you at my ehbid.org address. I am asking Marlene to look into it now.

Thanks for the heads up!

-Nicole

From: Jeff Zarrinnam [<mailto:jeff@Hollywoodhotel.net>]

Sent: Thursday, April 6, 2017 11:46 AM

To: Shahenian, Nicole <[Nicole@hollywoodchamber.net](mailto:Nicole@hollywoodchamber.net)<<mailto:Nicole@hollywoodchamber.net>>>

Cc: Jeff Zarrinnam <[jeff@hollywoodhotel.net](mailto:jeff@hollywoodhotel.net)<<mailto:jeff@hollywoodhotel.net>>>

Subject: FW: EHBID Adopt -a median - need HBT signature

Nicole

I received a bounce back error on the [nicole@ehbid.org](mailto:nicole@ehbid.org)<<mailto:nicole@ehbid.org>> email.

Did you receive it the first email?

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

President & CEO

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From: Jeff Zarrinnam

Sent: Thursday, April 6, 2017 11:44 AM

To: 'Nicole Shahenian' <[nicole@ehbid.org](mailto:nicole@ehbid.org)<<mailto:nicole@ehbid.org>>>; 'HBT' <[hbteam@earthlink.net](mailto:hbteam@earthlink.net)<<mailto:hbteam@earthlink.net>>>

Cc: Gubler, Leron <[Leron@hollywoodchamber.net](mailto:Leron@hollywoodchamber.net)<<mailto:Leron@hollywoodchamber.net>>>; 'Carlos Rodriguez' <[carlos.c.rodriguez@lacity.org](mailto:carlos.c.rodriguez@lacity.org)<<mailto:carlos.c.rodriguez@lacity.org>>>

Subject: RE: EHBID Adopt -a median - need HBT signature

Nicole

I reviewed the form and I believe we should âformallyâ adopt ALL the medians the EHBID maintains on the form which includes the Prospect/Vermont/Hollywood Median.

See attached - I made my corrections in Red.

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

President & CEO

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From: Nicole Shahenian [mailto:[nicole@ehbid.org](mailto:nicole@ehbid.org)]

Sent: Thursday, April 6, 2017 11:28 AM

To: 'HBT' <hbteam@earthlink.net<mailto:hbteam@earthlink.net>>

Cc: Gubler, Leron <Leron@hollywoodchamber.net<mailto:Leron@hollywoodchamber.net>>; Jeff Zarrinnam

<Jeff@Hollywoodhotel.net<mailto:Jeff@Hollywoodhotel.net>>; 'Carlos Rodriguez'

<carlos.c.rodriguez@lacity.org<mailto:carlos.c.rodriguez@lacity.org>>

Subject: EHBID Adopt -a median - need HBT signature

Sharyn/Jeff:

Attached is the completed Maintenance agreement for the Vermont Medians. Can you both review and double check that I have the right intersections and maintenance details. Please let know if there is anything else you think I should add.

Sharyn- it also appears that you would be the one to sign this as the âMaintenance Entity Representativeâ . Once signed, please scan and e-mail back to us so we can send on to the City.

Thanks so much!

-Nicole

From: Jeff Zarrinnam [mailto:[Jeff@Hollywoodhotel.net](mailto:Jeff@Hollywoodhotel.net)]

Sent: Tuesday, April 4, 2017 6:25 PM

To: Carlos Rodriguez <carlos.c.rodriguez@lacity.org<mailto:carlos.c.rodriguez@lacity.org>>

Cc: Lupe Sandoval <lupe.sandoval@lacity.org<mailto:lupe.sandoval@lacity.org>>; Carlos Rios

<carlos.rios@lacity.org<mailto:carlos.rios@lacity.org>>; Robert Gutierrez <Robert.Gutierrez@lacity.org<mailto:Robert.Gutierrez@lacity.org>>;

Sunny Ton <sunny.ton@lacity.org<mailto:sunny.ton@lacity.org>>; Shahenian, Nicole

<Nicole@hollywoodchamber.net<mailto:Nicole@hollywoodchamber.net>>; Gubler, Leron

<Leron@hollywoodchamber.net<mailto:Leron@hollywoodchamber.net>>; Jeff Zarrinnam

<jeff@hollywoodhotel.net<mailto:jeff@hollywoodhotel.net>>

Subject: RE: Adopt-A-Median

Hi Carlos

Nicole will complete the adopt a median forms.

I did not hear back from you regarding the status of the 2 medians south of Santa Monica.

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

President & CEO

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From: Carlos Rodriguez [mailto:[carlos.c.rodriguez@lacity.org](mailto:carlos.c.rodriguez@lacity.org)]

Sent: Tuesday, April 4, 2017 1:59 PM

To: Jeff Zarrinnam <Jeff@hollywoodhotel.net<mailto:Jeff@hollywoodhotel.net>>

Cc: Lupe Sandoval <lupe.sandoval@lacity.org<mailto:lupe.sandoval@lacity.org>>; Carlos Rios

<carlos.rios@lacity.org<mailto:carlos.rios@lacity.org>>; Robert Gutierrez <Robert.Gutierrez@lacity.org<mailto:Robert.Gutierrez@lacity.org>>;

Sunny Ton <sunny.ton@lacity.org<mailto:sunny.ton@lacity.org>>

Subject: Fwd: Adopt-A-Median

Hello Jeff,  
I am working on the final details of the Vermont Avenue Project. I need the East Hollywood BID to fill out and sign the Maintenance Agreement that is located on the link below under the category of Adopt-A-Median. This way we can get your contact Sharyn Romano with the LA Beautification Team to help us with the maintenance of these median islands. I appreciate your time and effort in helping us get this Maintenance Agreement to Mr Gerry Valido at the Office of Community Beautification. I would also like to request that you send me a copy of the Maintenance Agreement for our documentation. If you have any questions or concerns, please do not hesitate to call me.

Thank you and have a great day.

----- Forwarded message -----

From: Gerry Valido <gerry.valido@lacity.org<mailto:gerry.valido@lacity.org>>

Date: Tue, Apr 4, 2017 at 1:00 PM

Subject: Adopt-A-Median

To: Carlos Rodriguez <carlos.c.rodriguez@lacity.org<mailto:carlos.c.rodriguez@lacity.org>>, Carlos Rodriguez

<carlos.x.rodriguez@lacity.org<mailto:carlos.x.rodriguez@lacity.org>>, Carlos Rodriguez

<carlos.rodriguez@lacity.org<mailto:carlos.rodriguez@lacity.org>>

(FIRST OF ALL MY APOLOGIES--THERE ARE 3 CARLOS RODRIGUEZ EMAIL ADDRESSES IN THE CITY E-MAIL SYSTEM--IF THIS DOESN'T PERTAIN TO YOU PLEASE DELETE--Sorry for the confusion)

Carlos,

Please see the link below:

<http://dpw.lacity.org/office-community-beautification/start-beautification-project-your-community#nid-2346>

You will find a Maintenance Agreement form that the BID can fill out and return to our office.

Call me if you have any questions.

thanks,

Gerry

-- GERRY VALIDO

Graffiti Abatement Monitor/Court Liaison/Community Coordinator

O: (213) 978-0223<tel:(213)%20978-0223>

Adopt-A-Median / Adopt-A-Spot Program

O: (213) 978-0225<tel:(213)%20978-0225> City of Los Angeles/Dept. of Public Works/Board of Public Works Office of Community Beautification - City Mail Stop #465

200 North Spring Street, Rm. 356, L.A., CA 90012

C: (213) 761-3160<tel:(213)%20761-3160> / Fax: (213) 978-0241<tel:(213)%20978-0241>

E-mail: gerry.valido@lacity.org<mailto:gerry.valido@lacity.org>

Website: [www.laocb.org<http://www.laocb.org/>](http://www.laocb.org/)

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[<http://zeesman.com/emailcampaigns/lad/blank.gif>]

[<http://zeesman.com/emailcampaigns/lad/01b.png>] Carlos Rodriguez Transportation Engineering Associate II Active Mobility and Safety Implementation

[<http://zeesman.com/emailcampaigns/lad/blank.gif>]

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